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- 1 Log into your WebSMS account**

After [sign up](#) you can access your account by entering your username (registration email) and password in <https://www.labsmobile.com/en/login>.
  - 2 Enter your invoicing information**

In the *My Account* menu, go to the [Billing Data](#) section and provide a mobile number so our team can verify your account.
  - 3 Set up your account**

Go to [My Account - Preferences](#). These fields are important for the recharging process.
  - 4 Select the pack or enter the credits**

After entering the invoicing information you can access the purchase process. Click on [Recharge - Buy credits](#).
  - 5 Select the payment method**

You can select *bank transfer* or *credit card*. If you provide bank transfer details, the concept and the amount to make the payment will be displayed. To pay by card press *Confirm*.
  - 6 Make the payment**

As the last step of the recharge process you must enter a credit card or select an existing one saved in your account. The payment gateway *Stripe* is responsible for processing the transaction.
  - 7 Check your account balance**

If the card transaction has been validated correctly, the credits will be added immediately to your account. Look at the balance that appears in the top menu.
  - 8 Set up automatic top-ups**

So that your account never runs out of credits you can activate the [Refills - Automatic Refills](#). On this screen, activate the service and introduce the form fields:

    - - **Limit of credits:** when the account reaches this balance it will create a new recharge.
    - - **Recharge credits:** number of credits to add.
    - - **Maximum recharges:** maximum number of purchases in the last 30 days.
    - - **Credit card:** card that will be used for automatic refills.

To save this data, click on *Save*.
  - 9 Receive invoices**

The invoice for all purchases will be issued on the first business day of the following month from the purchase. On that day a notification will be sent by email and invoices can be downloaded from the [My Account - Invoices](#) section.
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